

## Longhills Village Minutes 05-14-2020

### Opening

The meeting was held via phone conferencing app and was called to order at 7:04 pm.

### Board members present

Perry Faver, Cindy Stracener, Dana Houston, Jason Schlau, Joshua Judkins

### Approval of previous minutes

Minutes from the 04-16-2020 meeting were reviewed. One change to correct the spelling of a name was made and the minutes were approved.

### Website Report

Joshua reported the new yard of the month pictures for May have been updated on the website. The section of the website which included information on each month has been removed and has been replaced with the monthly email. This will be done so that the residents have two methods of viewing neighborhood updates. The website will also be updated to reflect the new POA board positions which are detailed under "New Items" below.

### Treasurer's Report

The neighborhood bank balance is currently at \$102,204.77. A \$12 fee for online banking/bill pay which had originally been included under the wrong subheading was moved to now be included under service fees and charges. Middlebrooks invoices for \$2032.94 are outstanding and have not cleared yet.

A motion was made to move forward with paying \$3089 to renew the POA insurance. This motion was seconded and passed.

There are still currently 22 lots with outstanding dues payments as of 05/14/20. Late fees have been added to the amount due for each of these lots. Letters were mailed to the owners of these lots earlier this week informing them of their balance due.

### Membership Report

To comply with social distancing guidelines during the Covid-19 pandemic, the board has chosen to temporarily limit face-to-face interactions with new homeowners. Until restrictions are lifted and traditional welcome baskets can be delivered, the membership committee has mailed cards to two new homeowners in Longhills Village welcoming them to the neighborhood.

### Landscape / Special Projects

- The light that was out on Cypress Point Drive has been fixed. The replacement light pole for St. Andrews has not come in yet. An email was sent to the neighborhood asking if anyone had any information related to who knocked it down which included a picture of the bumper and front

license plate of the car in question. No residents have come forward with any information as of this meeting. Jason agreed to contact Middlebrooks and ask if they could also provide Christmas decoration brackets to attach to the new pole once they have it as well as another light pole which has been previously replaced and is currently without a bracket.

- There has been ongoing technical difficulty with one of the cameras at the entrances. A replacement covered under warranty has been ordered to correct this issue.
- The landscaping contractor has scheduled to plant flowers at the entrances by the end of May.

### **Communications & Activities Report**

Food trucks have been contacted with the goal of having a food truck come to the neighborhood each weekend through the end of July except for July 4<sup>th</sup> which falls on a Saturday this year. Because the original spring movie night was cancelled due to Covid-19 concerns, a board member had an idea to contact the Longhills Golf Course to see if they would allow the neighborhood residents to park in their parking lot for a drive-in movie. Dana will contact the manager to see if they would authorize this and the use of their electricity to power the projector/screen that night.

The board still does not have a tentative date for the annual meeting as the Gene Moss building in Tyndall Park is still not available for reservations. The board discussed a back-up plan of hosting the annual meeting through Zoom and PowerPoint. This will be decided on at a future meeting if it did not appear the Gene Moss building could be booked for August.

### **Compliance Report**

The compliance officer reported there are currently 3 homes with a boat in the driveway, 3 homes with a trailer in the driveway, and 1 home with a car parked in the grass. A second check will be done on these homes next week. If by that time the issue has not been resolved, a first notice will be sent via email informing the residents that they will be assessed a fine if the issue is not resolved after 30 days.

The compliance officer also reported making contact with the property owner at 5216 Winged Foot regarding the above ground swimming pool that they were informed needed to be removed. The pool was being drained at that time and the owner is aware a \$100 assessment will be applied if not removed by the end of May.

### **Architectural Report**

The architectural committee presented the inquiries received during the past month. Residents will be reminded to submit plans for approval. The residents will be pointed to the Bill of Assurance to address any specific questions they may have prior to submitting plans.

The board briefly discussed the option of reviewing the Bill of Assurance and presenting the neighborhood with potential updates for a vote. This will be discussed with the attorney the board has been in contact with regarding the ongoing lawsuit. The BOA changes, if proposed, would be done in order to reduce future lawsuits.

### **New Items**

The board had planned to vote on a new board president after the annual meeting. However, without being able to set a date for the annual meeting at this time, the board decided it was in the best interest of the neighborhood to fill the vacancy sooner rather than later.

Perry, who had been serving as vice president, volunteered to serve as the Longhills Village POA Board president. This was unanimously approved.

Jason volunteered to serve as vice president and agreed to continue managing landscaping and special projects. This was also unanimously approved.

Joshua volunteered to take over Perry's duties as compliance officer while still managing the neighborhood website. This was also unanimously approved.

All other positions remained the same. The board is still in need of a secretary. The communications officer will inform the residents of this vacancy and ask for volunteers again this month.

### **Next Meeting**

The next meeting of the POA board will be via phone conferencing on Thursday, June 18, 2020 @7:00 p.m.